



Index of Resource Pages Available Online

Welcome to the BOE!

- General Examiner Info (already done)
- Examiner Handbook
- Examiner Handbook Quiz
- Orientation slides
- Examiner Training Day 1 slides
- Examiner Training Day 2 slides
- Examiner Training Day 3 slides

Scorebook Navigator

- Link to Scorebook Navigator (already done)
- Scorebook Navigator Tip Sheet for Pre-Work
- Independent Review Scorebook Navigator User Manual
- Consensus Review Scorebook Navigator User Manual

Pre-Work

- 2018 Case Study – Green Gateway
- Step-by-Step Instructions for Pre-Work
- Pre-Work Evaluation Form
- Sample Key Factors P.1a
- Sample Process Item Worksheet 5.1
- Sample Results Item Worksheet 7.3
- Sample Strength and OFI Comments
- Process Scoring Guidelines and ADLI
- Results Scoring Guidelines and LeTCI
- Applicant Results Tracker

Team Assignment

- Rules of Conduct – Code of Ethical Standards
- Conflict of Interest Checklist and Certification
- Biography Request Form
- Calendar Request Form
- Examiner Deliverables Checklist
- Per Diem Request Form
- Sample Completed Biography Form
- Unique Applicant Considerations

Independent Review

- Independent Review Tip Sheet
- Key Factors Fact Sheet
- Applicant Results Tracker
- Outlining Meaningful, Well-Written Process Comments
- Outlining Meaningful, Well-Written Results Comments
- Comment Guidelines
- Sample Strength and OFI comments
- Process Item Scoring Guidelines and ADLI
- Results Item Scoring Guidelines and LeTCI
- Sample Process Item Worksheet – 5.1
- Sample Results Item Worksheet – 7.3

Consensus Review

- Consensus Review Tip Sheet
- Blank Consensus Worksheet
- Comment Guidelines
- Sample Strength and OFI comments
- Consensus Meeting Topics
- Sample Consensus Schedule
- Consensus Script
- Item Backup Checklist
- Key Themes Overview and Step-by-Step Instructions
- Process Item Scoring Guidelines and ADLI
- Results Item Scoring Guidelines and LeTCI
- Sample Consensus Evaluation of Process Item 5.1
- Sample Consensus Evaluation of Results Item 7.3

Site Visit

- Just-in-Time Site Visit Training Video
- Site Visit Tip Sheet
- Per Diem Request Form
- SVI Worksheet (blank)
- Sample Site Visit Issue Worksheet – 5.1
- Site Visit Opening Meeting Slides (Levels 2, 3, 4)
- Site Visit Closing Meeting Slides (Levels 2, 3, 4)
- Sample Site Visit Correspondence – Levels 2, 3, 4
- Sample Site Visit Schedules
- Site Visit Document Log
- Site Visit Interview Summary
- Site Visit Interview Tips and Techniques
- Walk Around Questions

Award Recommendation/Judging

- Award Recommendation Form Blank
- Final Scorebook Checklist
- Key Themes Worksheet
- Recognition Levels Matrix
- Score Summary Worksheet
- Scoring Band Descriptors
- Summary of Sites Visited
- TNCPE Award Program Recognition Levels

Level 1

- Level 1 Scorebook
- Easy Way In to the Criteria for Performance Excellence
- Education and Evaluation Process Level 1
- Linkage Between Organizational Profile and Process Categories
- Sample Site Visit Agenda Level 1
- Sample Site Visit Correspondence Level 1
- Sample Site Visit Questions Level 1
- Site Visit Opening Meeting Slides – Level 1
- Site Visit Closing Meeting Slides – Level 1

Scorebook Editors

- Scorebook Editor Guide 2018

Team Leaders

- Scorebook Navigator Team Leader Manual
- Team Leader Checklist
- Team Leader Communication Templates
- Sample Team Leader Planning Letter
- Final Scorebook Checklist
- Team Hour Tracking Form
- Team Hour Tracking Sample
- Team Leader's Guide 2018

MISC

- Criteria Linkages
- Linkage between Organizational Profile and Process Categories
- Index of Resource Pages Available Online