

# TENNESSEE CENTER FOR PERFORMANCE EXCELLENCE

## Calendar Request Form

**To:** \_\_\_\_\_  
(Team Leader)

**From:** \_\_\_\_\_  
(Team Member)

**Subject:** Date Unavailability Form

**Cross out the dates that you will NOT BE AVAILABLE to participate in the consensus meeting or site visit and fax to your team leader:**

### August 2009

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

### September 2009

Sun	Mon	Tue	Wed	Thur	Fri	Sat
30	31	1	2	3	4	5
6	<b>7</b>	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### October 2009

Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	<b>12</b>	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### November 2009

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	<b>11</b>	12	13	14
15	16	17	18	19	20	21
22	23	24	25	<b>26</b>	27	28
29	30					

*Note: Holidays are in bold.*